

Landlord to Complete:

PROPERTY _____

Move-In Date _____

Monthly Rent \$ _____

Amount of Deposit(s) \$ _____

Amount of Fee(s) \$ _____

1) If Co-Applicant is other than spouse, use separate form for each.

2) Examined driver's license or other picture identification? yes no

PERSONAL INFORMATION

Telephone # () _____

Full Name _____

First

Middle Initial

Last

S.S.# _____ Birth Date _____ Driver's License State and # _____

Spouse _____

First

Middle Initial

Last

S.S.# _____ Birth Date _____ Driver's License State and # _____

1) Current Address _____ City _____ State _____ Zip _____

Current Landlord _____ Telephone # () _____

2) Previous Address _____ City _____ State _____ Zip _____

Previous Landlord _____ Telephone # () _____

3) Previous Address _____ City _____ State _____ Zip _____

Previous Landlord _____ Telephone # () _____

4) Previous Address _____ City _____ State _____ Zip _____

Previous Landlord _____ Telephone # () _____

Why are you moving? _____

Have you ever: been evicted? yes _____ no _____ been sued by Landlord? yes _____ no _____ filed Bankruptcy? yes _____ no _____

Have you ever been convicted of a criminal offense? yes _____ no _____ What? _____

EMPLOYMENT

1) Applicant Employer _____ How Long? _____

Supervisor _____ Telephone # () _____

Job Title: _____ Take Home Pay: _____ /month Full Time _____ Part Time _____

2) Previous Employer _____ How Long? _____

Supervisor _____ Telephone # () _____

3) Spouse Employer _____ How Long? _____

Supervisor _____ Telephone # () _____

Job Title: _____ Take Home Pay: _____ /month Full Time _____ Part Time _____

4) Previous Employer _____ How Long? _____

Supervisor _____ Telephone # () _____

5) Other Income: \$ _____ /mo Source: _____

5) Other Income: \$ _____ /mo Source: _____

BANK REFERENCES

1) Bank _____ Branch _____ Checking Acct. # _____
2) Bank _____ Branch _____ Savings Acct. # _____
3) Savings & Loan/Other _____ Branch _____ Type/Acct. # _____

PERSONAL REFERENCES

1) Next of Kin _____ () _____ Telephone _____
Name Relationship
2) _____ () _____ Telephone _____
Name Address
3) _____ () _____ Telephone _____
Name Address

PERSONAL PROPERTY

1) Automobile: Make _____ Yr. _____ Lic. # _____ State _____
2) Automobile: Make _____ Yr. _____ Lic. # _____ State _____
3) Other Vehicles/Boats _____ Yr. _____ Lic. # _____ State _____
4) Pets _____
Number, type, size, weight
5) Do you own: Piano/Organ? _____ Water filled furniture? _____ Aquarium? _____

APPLICANT TO COMPLETE

For Purposes of Identification Only.
Names and ages of other persons to occupy unit.

APPLICANT SCREENING FEE DISCLOSURE(S):

- 1) Tenant screening or consumer report consists of:
 - a) credit history of seven (7) years, including credit standing;
 - b) public records, including but not limited to judgments, liens, evictions and status of collection accounts;
 - c) information verification; and/or
 - d) current obligations and credit ratings.
- 2) Applicant has the right to dispute the accuracy of any information provided to the landlord by a screening service or credit reporting agency.
- 3) I am aware that an incomplete application may cause delays or result in denial of tenancy.
- 4) I certify the above information is correct and complete and hereby authorize you to make any inquiries you feel necessary to evaluate my tenancy and credit standing (including, but not limited to credit checks). I agree to forfeit \$_____ of my application screening fee/deposit if I do not rent the unit after my application is approved. If my application is denied, I will receive a refund of \$_____ from the applicant screening fee/deposit. Applicant screening fee/deposit to be applied to move-in costs ___yes ___no. Application valid for up to two weeks from date of receipt by owner/agent.
- 5) Upon receipt of the rental application and screening fee, landlord shall conduct a search of public records to determine whether the applicant or proposed tenant has been convicted of any crime within the previous 10 years. A conviction or convictions for any felony or any misdemeanor which involves theft, dishonesty, assault, intimidation, drug-related or weapons charges shall be grounds for the denial of the rental application.

★ _____
Applicant Date

★ _____
Spouse Date



Equal Housing Opportunity

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